



ST JOHN BOSCO
COLLEGE
JOY IN LEARNING

Parent Information 2017



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WELCOME TO ST JOHN BOSCO COLLEGE



The staff and I would like to extend a very special welcome to you and your family to St John Bosco College and we very much look forward to working with you collaboratively in 2017 and the years ahead.

I feel very privileged and honoured to be the principal of this new exciting twenty first century K-12 Catholic College in Piara Waters. The vision for our College is to create a flourishing environment in which every student can thrive in a Catholic learning community; where development of the whole person is of utmost importance. Opportunities are created to promote inquiry, reflection and feedback, continuous learning and growth and best educational teacher practice. The mission of staff is to nurture students so that they can become successful learners, confident, creative, and active informed citizens, who are able to contribute positively to society.

Students need to learn to function within a rapidly changing society, in a world dominated by multimedia. Twenty first century teaching and learning incorporates higher order critical thinking and creativity to problem-solve with real life world situations using innovation, shared collaboration and the global digital world.

In 2017, we have students from Kindergarten to Year 4, as well as a Three Year Old Education Program and Aboriginal Families as First Educators Playgroup. Over time we will grow to a K-12 College with our Year 7 students commencing in 2020. Currently, we have facilities that will cater for up to Year 6 students, including an early learning centre, junior primary and upper primary classrooms, grass play areas including an oval, hard courts, an assembly space, multi-purpose space an administration building and car parks. Stage Three will commence in 2018 in readiness for our secondary students and will see completion of a Science Learning Centre and a Practical and Creative Arts facility.

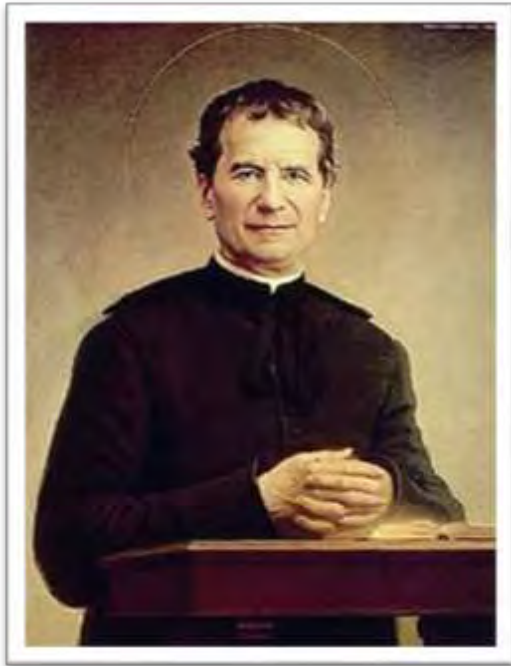
I look forward to the journey ahead and your active involvement in this exciting learning community at St John Bosco College.

Yours in Christ

Kevin Sheehy

Principal

OUR PATRON ST JOHN BOSCO



Name:	Giovanni Melchior Bosco (Known as St John Bosco and Don Bosco)
Born:	16 th August 1815
Died:	31 st January 1888
Feast Day:	31 st January
Canonised:	1 st April 1934
Patron of:	School children Young people Christian apprentices

Giovanni Melchior popularly known as Don Bosco, was an Italian Roman Catholic priest of the Latin Church, educator and writer of the 19th century. While working in Turin, where the population suffered many of the effects of industrialisation and urbanisation, he dedicated his life to the betterment and education of street children, juvenile delinquents, and other disadvantaged youth. He developed teaching methods based on love rather than punishment, a method that became known as the Salesian Preventive System. A follower of the spirituality and philosophy of Saint Francis de Sales, St John Bosco dedicated his works to him when he founded the Salesians of Don Bosco, based in Turin. Together with Maria Domenica Mazzarello, he founded the Institute of the Daughters of Mary Help of Christians, a religious congregation of nuns dedicated to the care and education of poor girls.

In 1876 St John Bosco founded a movement of laity, the Association of Salesian Cooperators, with the same educational mission to the poor. In 1875 he began to publish the Salesian Bulletin. The Bulletin has remained in continuous publication, and is currently published in 50 different editions and 30 languages.

St John Bosco established a network of organisations and centres to carry on his work. Following his beatification in 1929, he was canonised as a saint in the Roman Catholic Church by Pope Pius XI in 1934.

Relevance to St John Bosco College

- Patron of School Children and young Children appropriate for a K-12 College.
- Dedicated his life to education and developed teaching methods based on love.
- Founded the religious congregation, 'Mary Help of Christians'.

COLLEGE PRAYER

Dear Lord

We ask you to bless the St John Bosco College Community.

Thank you for the life and teachings of St John Bosco.

Fill us with his joy so we too may use our gifts for the service of others.

We pray that you guide us to discover the goodness that is within us.

May we learn from his example and teachings and grow in our love of God and others.

Mary Help of Christians Pray for us

St John Bosco Pray for us

Amen.



MOTTO AND LOGO

Motto of St John Bosco College “JOY IN LEARNING”

The College motto “JOY IN LEARNING” is strongly exemplified in the person, life and teachings of our patron, St John Bosco. Our vision for this new K-12 College is to create a flourishing environment in which every student can experience the joy in learning and thrive in a Catholic learning community; where development of the whole person is of utmost importance.

Logo Design

The logo is a modern re-working of a traditional 'coat of arms', with the four quadrants coming together to create a contemporary 'shield'.

Within each quadrant is an icon that relates directly to St John Bosco and his philosophy of education.



The **'HEART'** at the top left embodies St John Bosco's pedagogical approach to teaching methods, which were based on love rather than punishment. This approach later became known as the “Salesian Preventive System”.

The **'CROSS'** at the top right is the most obvious symbol of the College's Catholic identity which is at the heart of what St John Bosco College stands for. It will be the College's Catholicity that sets it apart from other schools in the area.

The **'BOOK'** icon assumes a dual role, representing the Bible but also the generic concept of 'learning' and 'education' within Bosco's teachings and by extension the teachings of the College.

The symbol of the **'TREE'** is intended to represent “Bosco” whose literal translation means “woods”. The tree is also intended as a reference to the geographical location of the new college close to the bush of Piara Waters.



PHILOSOPHY OF EDUCATION

Image of the Child

We acknowledge that each child is reflective of the 'image and likeness' of God.

We believe that each child is a unique individual who needs to develop emotionally, intellectually, physically and socially.

We believe in building a respectful and nurturing relationship with each individual child so they feel valued and heard

The Learning Process

We value early childhood education as the foundation for lifelong learning.

We believe that the learning journey should encompass happiness, kindness and joy to create well-balanced and confident individuals.

We believe in engaging children in authentic inquiry based learning and open-ended tasks so they can reach their full potential.

Above all else we believe that, just as St John Bosco taught us, learning should be based on 'love and joy'.

Environment

We value a learning environment that encourages the development of the whole child.

We believe that the innovative learning spaces we create will inspire rich, purposeful and authentic learning experiences.

We believe in creating a safe and contemporary learning environment that focuses on a child-centered approach to learning.

We believe our learning environment nurtures and instills independence, inquisitiveness, risk-taking and a sense of agency that encompasses our College motto 'Joy in Learning'.

Partnerships

We value the relationships between students, parents, staff and parish community.

We believe that partnerships are built on trust, respect and honesty.

We strive to build relationships with families based on co-operation and a mutual respect for the reciprocal roles that each play in the lives of the child.

We believe that partnerships with families provide us with invaluable information relating to each child and their interests, needs and cultural backgrounds.

Community

We honour the importance of students, parents, staff and the parish, and their different roles within our Bosco Community.

We believe that all members of our College community are equal contributors in creating a happy, safe and innovative learning environment that promotes continual growth and change.

We believe in the importance of an inclusive community that embraces diversity.

We believe in supporting many cultures and creating an atmosphere of acceptance, which is important to our unique identity.

HOUSE PATRONS

Savio - Joy in Christ

St Dominic Savio (1842-1857)

Feast Day – May 6

St Dominic Savio is one of the few teenage saints in the history of the Church. He attended the school of St John Bosco, who personally guided Dominic's human and Christian development. Dominic's life is a great example for all members of the College community. He was a young man whose short life was dedicated to loving and serving God by actively fulfilling his responsibilities as a Christian, a friend and a student. His dedication to his studies, his loyalty as a friend, the generosity of his service to others and his love of God have inspired generations of young people throughout the world to love with an attitude of excellence and service, men and women for others. Young Dominic Savio is the first fruit of the Preventive System.

Mazzarello - Joy in Serving

St Maria Domenica Mazzarello (1837-1881)

Feast Day – May 13

With the assistance of St Maria Domenica Mazzarello, St John Bosco founded the Institute of the Daughters of Mary Help of Christians, a religious congregation of nuns dedicated to the care and education of poor girls. The Daughters of Mary Help of Christians have spread throughout the entire world in the service of young people, of the poor and suffering, with schools of every type and level, technical and professional institutes, hospitals, dispensaries, oratories and parishes.

de Sales - Joy in Loving

St Francis de Sales (1567-1622)

Feast Day – January 24

St John Bosco was a follower of the spirituality and philosophy of Saint Francis de Sales. St John Bosco developed teaching methods based on love rather than punishment, a method that became known as the Salesian Preventive System. St John Bosco dedicated his works to St Francis when he founded the Salesians of Don Bosco. St Francis became noted for his deep faith and his gentle approach to the religious divisions in his land. He is known also for his writings on the topics of spiritual direction and spiritual formation.

MacKillop - Joy in Caring

St Mary MacKillop (1842-1909)

Feast Day – August 8

St Mary MacKillop is Australia's first saint. She came from a poor family and early in her life, worked as a shopkeeper and teacher to support her family. Later she moved to South Australia and founded the Sisters of St Joseph, a religious order devoted to education, nursing and welfare in impoverished areas in large cities and the outback. Mary MacKillop's life is a great example for all members of the community. She was a woman who dedicated herself to serving God and others and a woman who lived the Gospel through her service of the poor and those in need, especially through education.

COLLEGE BOARD

Board members provide a **service** in the Christian tradition and serve the College Community according to their particular skills. It is a **shared ministry** which draws upon the **shared** wisdom of its members working together as Christians to support the ethos of the **Catholic** College and to provide for the **material** needs of the College.

BOARD MEMBERS ARE:

ROLE	NAME
Parish Priest	Father Kaz Stuglik
Chair	Gayle Emmerson
Treasurer	Pamela Taylor
Secretary	Rachael Hingley-Wilson
	Brian Mutete
	Steve Doody
	Tracy Marshall
College Principal	Kevin Sheehy

FRIENDS OF ST JOHN BOSCO

Friends of St John Bosco plays a primary role in 'Friend Raising and Fundraising'.

EXECUTIVE MEMBERS ARE:

ROLE	NAME
President	Sharon O'Neill-Brown
Vice President	Jodi Brewer
Secretary	Joanne Della Maddalena
Treasurer	Cassi Crossen
Rep to the College Board	Katherine Jolley

NAMES AND ROLES OF COLLEGE STAFF

CLASS					
Class		Teaching		Education Assistant	
3 Year Old Program		Mrs	Angela Crane	Miss	Emily Roberts
Kindy	Teal	Mrs	Sara Tonkin	Miss	Emily Roberts
	Purple	Mrs	Angela Crane	Miss	Rebecca Exley
Pre-Primary	Teal	Mrs	Vanessa Byrne	Mrs	Nicola Baird
	Purple	Miss	Courtney Tetlow	Mrs	Georgena van Schreven
Year 1	Teal	Mrs	Kate Lovell	Mrs	Bhindu Ramasundaram
	Purple	Mrs	Justine Bennett		
Year 2	Teal	Mrs	Lisa Jordinson	Miss	Melissa Riley
	Purple	Miss	Emily Driscoll		
Year 3	Teal	Mrs	Kim Lewis	Mrs	Nicola Baird (Monday and Thursday)
	Purple	Miss	Amanda Oregoni		
Year 4	Teal	Mr	Toby Millar	Mrs	Jessica Boatwright (Tuesday, Wednesday and Friday)
	Purple	Mrs	Celine Pen		
Specialist Support		Miss	Lauren Bayley		
Specialist Support		Miss	Chrystal Leavers		
Specialist Support		Miss	Valeria Campos		
Staff Contact Officer		Mrs	Nicola Baird		
Occupational Health and Safety Officer		Miss	Melissa Riley		
OSHC STAFF					
OSHC Supervisor		Miss	Valeria Campos		
OSHC Educator		Miss	Jessica Alcock		
		Miss	Lauren Oxwell		
ABORIGINAL FAMILIES AS FIRST EDUCATORS STAFF					
Teacher		Mrs	Tamara Lacroix		
ADMINISTRATION STAFF					
Administration Officer		Mrs	Maggie Burton (Tues, Wed, Thurs and Fri)		
Administration Officer		Mrs	Karen Orchard (Mon, Wed and Fri)		
Finance Officer		Mrs	Patricia Daniels (Tue, Wed, Thurs and Fri)		
PRINCIPAL					
Mr	Kevin Sheehy				
COORDINATORS					
Learning Centre				Mrs	Sara Tonkin
Learning Centre				Miss	Chrystal Leavers
Numeracy				Miss	Amanda Oregoni
ICT				Miss	Courtney Tetlow
Science and Sport				Miss	Lauren Bayley
Geckos (Growing Enriched Cultural Knowledge in Our Schools)				Mr	Toby Millar

STUDENT ENROLMENT

St John Bosco College exists to further the mission of the Church in Western Australia. The Mandate of the Bishops requires the Catholic Education Commission of Western Australia (CECWA) to make Catholic school education available to all Catholic children as far as resources allow.

Enrolment Process

An Application for Enrolment Form is available from Maggie Burton Administration Officer on telephone number 08 9234 9600 or email admin@stjohnbosco.wa.edu.au

The completed Application for Enrolment Form with supporting documents should be submitted to the College Principal St John Bosco College, PO Box 4110, Harrisdale WA 6112 with the required non-refundable application fee of **\$35**.

Parents should understand that the College's acceptance of an Application for Enrolment does not guarantee a place, but simply includes the student's name on a waiting list with other candidates in that year of entry. An interview is part of the process for enrolment.

Enrolment Deposit

\$200 non-refundable bond per student. Where an offer of a place is made parents/guardians will be required to sign a Letter of Acceptance and Enrolment Agreement Forms and to pay a deposit to secure the place. The place will not be held until the deposit has been received by the College. This amount will be deducted from the family fee account in the year the student commences at the College. **Please note this is a non-refundable deposit should the application be withdrawn.**

College Board's Payment Schedule for College Fees

Fee accounts are issued **once a year** in February. Fees are payable in **three equal instalments**.

Please be advised that if you intend leaving St John Bosco College, the College Principal MUST be notified in writing as soon as possible. Payment of one term's fees is required when less than one term's written notification of withdrawal from the College is not given. Any outstanding fees must be paid in full prior to departure.

Health Care & Pensioner Concession Card Holders

Please contact Administration within two weeks of commencement of Term 1 to check your eligibility for the Catholic Education Office's HCC/PCC Discount Scheme. This scheme assists all families that hold a current Family Health Care Card or selected Pensioner.

Enrolment Priority

- Catholic students from the Parish with a Parish Priest Reference
- Catholic students from outside the Parish with a Parish Priest Reference
- Other Catholic students
- Siblings of non-Catholic students
- Non-Catholic students from other Christian denominations
- Other non-Catholic students

RELIGIOUS EDUCATION

Children's Religious Education begins at home. The experiences they have at home will be the primary influence on their faith development. Teachers hope to build on the firm foundations already laid by the parents. This means that teachers and parents are partners in teaching children about how they can best live their faith. Religious Education complements Catechesis offered in family, College and parish.

"Religious Education is the first learning area in the Catholic school curriculum. This is because, through classroom activity, Religious Education is a form of the Ministry of the Word. Unlike the other learning areas, it is an activity of Evangelisation in its own right." (Mandate Letter, 43, Catholic Education Commission of Western Australia).

Religious Education at St John Bosco College follows the Perth Archdiocese Religious Education Units of Work. This program is to promote understanding of Christian beliefs and practices. Religious Education is taught in a context with the same systematic demands and rigour as any other learning area. Teachers will plan and provide quality programs, environments and pedagogical practices to raise the religious awareness of their students.

The Religious Education units contain learning experiences that will foster an understanding of all the fundamental Catholic beliefs and values. All students learn about the Sacraments, Prayer and the Word of God at an age-appropriate level.

The Word of God allows us to come to know the person of Jesus as well as informing us of what is required of us as Christians. As such, providing time for the children to become familiar with stories about Jesus and his teachings is essential and forms a significant part of every unit of work. Students will also have opportunities to actively participate in Liturgies at a class and whole school level.

Celebration of the Sacraments

St John Bosco College Staff work in collaboration with our Parish Priest Father Kaz and the Sacramental Team at St Francis Xavier Parish. In 2017 our Year 3 students will be provided with an opportunity to make their Sacrament of Reconciliation and our Year 4 students will have the opportunity to make their First Holy Communion at St Francis Xavier Church. All Year 3 and Year 4 students will also attend a Retreat. Parents/guardians will also be able to attend Reconciliation and First Holy Communion workshops at the College where you will be provided with more information about the sacraments.

Some key dates for our Sacramental Calendar in 2017 are:

- Year 3 and Year 4 Commitment Mass Saturday February 18, 6.30pm St Francis Xavier Church Hilbert.
- Year 3 Sacrament of Reconciliation Thursday August 17, 6.30pm, St Francis Xavier Church.
- Year 4 First Holy Communion Saturday August 5, 6.30pm, St Francis Xavier Church.

CURRICULUM

The curriculum at St John Bosco College from Kindergarten to Year 4 will be based on the Australian Curriculum and the Early Years Learning Framework “Belonging, Being and Becoming”. There will be a balance between active engagement of students in authentic interests and these interests will be linked back into explicit teaching in all areas of the curriculum, with a strong emphasis on literacy and numeracy. Students will be provided with opportunities to develop their thinking skills by problem solving with real life situations using innovation, shared collaboration and digital technology.

The Australian Curriculum sets consistent high standards for what all young Australians should learn as they progress through schooling. It prepares Australia’s next generation for the future and lays the building blocks for generations to come. The Australian Curriculum focuses on learning area content and achievement standards that describe what students will learn and teachers will teach. It also gives attention to general capabilities that are important for life and work in the 21st century and to issues identified in the Melbourne Declaration as needing more attention than they have received in curricula to date. The Australian Curriculum has eight learning areas: English, Mathematics, Science, Humanities and Social Sciences, the Arts, Technologies, Health and Physical Education and Languages.

The Early Years Learning Framework forms the foundation for ensuring that children in early childhood education experience quality teaching and learning. It has a specific emphasis on play-based learning and recognises the importance of communication and language, including early literacy and numeracy and social and emotional development. The Framework has been designed for use by early childhood educators working in partnership with families, children’s first and most influential educators.

At St John Bosco College, there will be a strong emphasis on pastoral care in our programs, which address the social and emotional development of our students. Our teaching and learning programs will assist students to become competent, confident and creative learners who grow to become responsible citizens.



STUDENT RESOURCES/BOOKLISTS

Parents/guardians are required to pay a resource fee in Term One for resources/booklists. This eliminates the need to complete order forms and comply with return dates. The College will order from OfficeMax, before the end of the year and these resources will be available in class for students to use on the first day of Term One in 2017.

Students will have access to a number of Literacy and Numeracy resources in class and will have reading books to take home. We will also be using some online Literacy resources. Students are able to make use of the library as well, which is set up in the Multi-Purpose Space.

TECHNOLOGY



At St John Bosco College all our classrooms are fitted with digital screens and Apple TV. Students have access to a class set of iPads in the Early Learning Centre i.e. Kindergarten and Pre-Primary. In Year 1 to Year 4, students are required to bring their own **iPad or iPad Air** to class.

Any new or current students who are purchasing an iPad for 2017 we ask that you do not purchase an iPad mini as we have been advised that the system requirements are not compatible with NAPLAN and other online assessments.

iPad minimum requirements:

- iOS 7
- 32GB
- Powerful apps included at no additional cost (iMovie, Pages, Keynote, Garage Band)

If students already have an iPad or iPad Air, there is no need to purchase a new one. However, it is highly recommended that iPad's brought to the College are set up with an individual student Apple ID (separate from any other devices that you may currently own). Please see our College Policy on Information and Communication Technology use by students on our website at http://web.stjohnbosco.wa.edu.au/pdf/policies/policy_2_b8.pdf

COMMUNICATION

Communication between parents/guardians and the College staff is vital for our educational program at St John Bosco College. Throughout the year, there will be many opportunities for teachers and parents to engage in meaningful conversations about their child's learning. There will also be formal reporting for Pre-Primary to Year 4 students in Semester One and Semester Two. Appointments can also be made with staff throughout the term. Discussion with a class teacher through an appointment is an effective way of learning about your child's progress. It is advisable to make a before/after school appointment by contacting Administration or communicating directly with the class teacher via email at:

surname.firstname@cathednet.wa.edu.au

Communications of a general nature can be sent to admin@stjohnbosco.wa.edu.au

We will also communicate with our College community via SEQTA, eNews, website and Facebook page. Any changes to the College calendar dates and important events will also be posted. It is essential that all parents/guardians keep well informed to allow for excellent communication between home and College.



ALLERGY AWARE

St John Bosco College is an **ALLERGY AWARE** College. Therefore we ask all parents/guardians to be mindful not to put any nut products in their children's lunch box, this includes peanut paste and Nutella. Severe allergies can be potentially life threatening so we appreciate your care and consideration when making lunchbox choices and educating yourself about allergies. **This is critical in Kindergarten and Pre-Primary as the children are often a lot more tactile with their play.** If at any time you are aware, or become aware of your child experiencing an allergic reaction or an anaphylactic reaction you must notify the College immediately so that important procedures can be established. We also have the situation where some children are allergic to milk products. To assist with the management of this, children are not permitted to share food with another child.



HEALTH AND NUTRITION

St John Bosco College promotes healthy eating choices and as a result we ask that parents/guardians give careful consideration to what is packed in your child's lunchbox. Children should only bring **water** to the College. Please do not pack foods that do not sustain your child's energy levels throughout the day such as lollies, chips, etc. Aim to provide your child with a well-balanced, healthy recess/lunch with the minimum of packaging. There are plenty of great ideas on the Internet. The healthy diet your child has today, paves the way for lasting health into adulthood.

MEDICATION FOR STUDENTS

No medication (prescription or non-prescription, including analgesics) will be supplied by the College. Where possible, student medication should be administered by the parent/guardian at home in times other than College hours or be administered by the student at the College. Any prescription or non-prescription medication which students bring to the College must be in its original packaging.

The College accepts it is not possible in all instances for students to self-administer medication. Before College staff administer medication to students, the following requirements must be met.

- The medical doctor prescribing the medication is to be aware that College staff will administer or supervise the administration of medication to students.
- The medical doctor is to complete the Health Care / Action Plan where applicable.
- Forms are available from the College Administration.

ILLNESS OR INJURY AT THE COLLEGE

Parents/guardians will be notified if your child has a serious or concerning illness or injury at the College. If parents/guardians are unavailable, the nominated emergency contact person will be contacted. Please ensure your contact numbers are kept up to date through the College Administration.

SUNSCREEN

Sunscreen will be available for students to apply at regular intervals during the day. If your child has a reaction to any sunscreen please advise the staff. Parents are asked to provide sunscreen for their child if they have a specific brand that they require.

EXCURSIONS



Parents/guardians will be informed of all instances when a student is to participate in an excursion. Parents/guardians are required to give **written permission** for students to attend excursions away from the College. If your child requires medication to be taken on an excursion, please indicate this on the permission slip that will be in the excursion letter. Students will not be able to attend an excursion if written permission is not evident.



PROCEDURES FOR STUDENT ABSENCES

In keeping with requirements by the Education Department of Western Australia all cases of absenteeism require written notification by the parent/guardian. In order to exercise a duty of care towards students, the College must be aware of all cases of absence, late arrival or early departure. The following outlines what students and parents are expected to do to assist the College in this regard. It should be noted that students are expected to attend the College on all scheduled days as noted in the College calendar. The procedures outlined below apply to all of these days.



If a student is to be absent from the College for any reason, a parent/guardian needs to email the College Administration on absentee@stjohnbosco.wa.edu.au before 9.00am on the day of absence. If it is not possible to email, a telephone call to the College Administration is required before 9.00am but must be followed with an email. An SMS message to parents/guardians will be generated for all absences unexplained by 9.30am.

LATE ARRIVAL OR EARLY DEPARTURE

All cases of late arrival or early departure are required to be recorded against the student's attendance record. Students who arrive late are required to be signed in by a parent/guardian at the College Administration. Should you require your child to leave early, a written letter is to be sent in with your child on the day, indicating the time of departure. **All parents are to sign-out child/ren from the administration then take the purple slip to the class teacher for release of the student.**

PICK UP AND DROP OFF OF STUDENTS

Kindergarten and Pre-Primary students need to be escorted to and picked up from their classrooms. Entry and exit is via the gate and doors in the Early Learning Centre.

Students in Year 1 to Year 4 enter and exit the College via the gate next to the Assembly Space.

Parents are reminded that there is no child supervision provided to students who arrive at the College before 8.30am or remain at the College after 3.15pm. Students are not to be dropped off and left unsupervised outside the supervision hours, as it can be dangerous and unsafe.



UNIFORM AND PERSONAL PRESENTATION

Uniforms are compulsory for every student from Kindergarten to Year 4 at St John Bosco College. Students need to wear the College uniform with pride. Personal presentation needs to be impeccable and reflect the self-respect of each person. **It is important that parents and students actively support the College with personal presentation and the correct wearing of the uniform.**

Kindergarten and Pre-Primary are to wear Sports Uniform only.

- College hats are compulsory for all outdoor activities and events.
- The College bag is compulsory for students in Year 1 to Year 4.
- Sport shoes for all students need to be predominately white.
- Students in Year 1 to Year 4 are to wear black leather lace up shoes with their formal uniform.
- Hair should always be neat and tidy. Fashion hair styles are not permitted at the College.
- Hair accessories need to be in College colours.
- Nail polish is not permitted.
- Expensive and valuable jewellery is not to be worn due to loss or damage.



CODE OF CONDUCT

The purpose of the Code of Conduct is to describe minimum standards of conduct in all behaviour and decision making to ensure the safety and well-being of students at St John Bosco College. The Code applies to staff, students, parents, guardians and volunteers at St John Bosco College.

Conduct Statements

1. We act safely and competently.
2. We give priority to students' safety and well-being in all our behaviour and decision making.
3. We act in accordance with the values of the Gospel as defined in the Code of Ethical Conduct.
4. We conduct ourselves in accordance with laws, agreements, policies and standards relevant to our relationship with our College community.
5. We respect the dignity, culture, values and beliefs of each member of our College community.
6. We treat personal information about members of our College community as private and confidential.
7. We give impartial, honest and accurate information about the education, safety and well-being of students.
8. We support all members of our College community in making informed decisions about students.
9. We promote and preserve the trust and privilege inherent in our relationship with all members of our College community.
10. We maintain and build on the community's trust and confidence in Catholic schools and the Church.
11. We act reflectively and ethically.
12. We allow students to have a voice in their education, safety and well-being.

Please visit our College website for more detail on our Code of Conduct at

http://web.stjohnbosco.wa.edu.au/pdf/codeofconduct_01.pdf

BEHAVIOUR MANAGEMENT

RATIONALE

Creating a safe and supportive environment where the rights of all members of the St John Bosco College community are respected underpins the philosophy and the vision of our College. The development of appropriate and acceptable behaviour is the responsibility of students, staff and parents.

Learning appropriate behaviour is part of your child's social development. Our staff aims to help students to be responsible for their own behaviour and to develop an understanding of what is appropriate in different situations. At St John Bosco College we believe that every student has a right to feel safe; therefore bullying will not be tolerated.

Open communication is encouraged between staff and parents to ensure consistent behaviour expectations are met, both at home and at the College. Behaviour expectations of the students will always be clearly expressed in positive terms and reinforced consistently in a developmentally appropriate way. Students will be encouraged to settle their differences in a peaceful manner and staff will focus on modelling positive behaviour, providing praise and encouragement where appropriate. Wherever possible, problems will be prevented before they arise.

MISSION

Nurturing our students to become successful learners who can contribute positively to society.

VISION

Creating a flourishing environment in which every student can thrive in a Catholic learning community; where development of the whole person is of utmost importance.

COLLEGE BEHAVIOUR GUIDELINES

For the safety of everyone at the College, we recognise that all persons have the right to work, learn and play in a supportive and secure environment. The following guidelines apply:

Treat each other with kindness, respect and dignity

- Talk to each other positively and try to work out problems
- Always tell the truth
- Use your manners when speaking with others

Show respect for our College and community

- Use College equipment responsibly and purposefully
- Keep our College clean and care for the environment
- Keep a neat and tidy appearance and wear the correct College uniform at all times

Make safe and responsible decisions

- Stay within the College grounds
- Cooperate with others and play safe, friendly games
- Stop, Look and Listen when the signal is given
- Walk on all pathways and around buildings
- No hat, no play

Follow the directions of staff at all times

- Listen carefully to all instructions
- Respond positively when spoken to
- Accept correction and take responsibility for our own actions

Provide a caring and supportive environment

- Apply the virtues of the Fruits of the Holy Spirit in everyday College life
- Choose your words and actions carefully; the College is a bully-free zone
- Work collaboratively to enhance the learning of yourself and others

FRUITS OF THE HOLY SPIRIT

But the fruit of the Spirit is love, joy, peace, patience, kindness, goodness, faithfulness, gentleness, and self-control. Against such there is no law. Galatians 5:22-23

At St John Bosco College we want to enable our students to grow in resilience and social-emotional intelligence through the 'Fruits of the Holy Spirit' – joy, love, patience, self-control, kindness, faithfulness, goodness, peacefulness and gentleness. We want to strive for excellence, build emotional well being, respect each other and provide a safe and nurturing environment.

This means that the students must learn about each of the 'Fruits of the Holy Spirit' and how it should be demonstrated at our College, follow the expectations of the classroom, playground and College, and accept consequences if/when expectations are not followed.

Love	this is an unselfish love like that found in Jesus Christ
Joy	this is a happiness or contentment that lasts even when there are reasons to feel sad
Peace	this is a tranquility of spirit that doesn't change as circumstances alter
Patience	this is not getting upset or angry when one thinks they have a reason to do so or when someone "does you wrong"; includes perseverance and not becoming upset or angered when one thinks they are right or being mistreated
Kindness	this is a kind attitude expressed toward other people
Goodness	this is doing (and being) good to other people, like the example God has given us
Faithfulness	here the idea is faithfulness to the Lord and in what one does for Him
Gentleness	this is not having a higher opinion of oneself than one should; not getting angry easily; it is seen in our relationships with others
Self-control	this is personal discipline or control in all aspects of one's life

Certificates are awarded twice a term to those students who demonstrate the Fruits of the Holy Spirit.

ACCEPTABLE AND UNACCEPTABLE BEHAVIOURS

Acceptable Behaviour	Unacceptable Behaviour
<ul style="list-style-type: none"> • Respecting and caring for others • Sharing and turn taking • Being polite • Helping • Listening • Participating in activities • Valuing other people’s opinions • Caring for the environment and all living things • Walking inside the buildings • Appropriate language • Respect College property and equipment 	<ul style="list-style-type: none"> • Hitting, kicking, pushing and pinching • Biting and spitting • Inappropriate language • Bullying • Speaking unkindly, rudely and teasing others • Disrupting other people’s learning • Throwing sand and/or equipment • Playing with dangerous objects • Damaging College property and equipment • Running inside the buildings and outside on pathways.
<p>To promote acceptable behaviour we will:</p>	<p>To minimise unacceptable behaviour we will:</p>
<ul style="list-style-type: none"> • Model appropriate behavior • Relate behaviours to the Fruits of the Holy Spirit • Promote the Fruits of the Holy Spirit • Have fun and be positive • Be consistent in our approach to behaviour management • Support the individual student and their specific learning needs • Help students recognise and manage their feelings • Make learning relevant and manageable for all students 	<ul style="list-style-type: none"> • Give positive feedback for acceptable behaviour • Encourage students to verbalise issues • Discuss with student/s regarding the incident • Discuss student’s unacceptable behaviour and warn of consequences • Redirect student’s disruptive behaviour • Discuss with parents/guardians any concerns about their child’s behaviour to promote a team approach.

OUTSIDE SCHOOL HOURS CARE

St John Bosco OSHC service operates in Studio 1 in the Early Learning Centre.

Our OSHC Philosophy

The OSHC service is a child-centred place where children, families and educators are valued as individuals. The service is provided within the Catholic ethos. Children are encouraged to develop to their full potential within a safe, caring and supportive environment. Planning and programming ensures that it is inclusive of every child and developmental play is regularly incorporated. The service aims to link the program with the wider community where possible, and to educate children about the opportunities within our community.

Operating Hours

The service provides before and after school care programs for children attending Kindergarten to Year 6 classes.

Before School Care (BSC)	After School Care (ASC)
\$20.00 per child/per session*	\$30.00 per child/per session*
7 am – 9 am	2.30 pm – 6 pm
Program includes breakfast	Program includes afternoon tea

* **CCB & CCR rebates will be available to families that can greatly reduce parents out of pocket costs.**

An associated Vacation Care program is available to families attending St John Bosco College from another local primary school (Xavier Catholic Primary School) located at 271 Forrest Road, Hilbert WA 6112 during 2017.

OSHC STAFF

Miss	Valeria Campos	OSHC Supervisor
Miss	Jessica Alcock	OSHC Educator
Miss	Lauren Owell	OSHC Educators

Please contact Valeria on 9234 9628 / 0447 957 341 or at oshc@stjohnbosco.wa.edu.au for more information.



CALENDAR FOR KINDERGARTEN – YEAR 4 STUDENTS 2017

Term One	Wednesday February 1	-	Friday April 7	(10 weeks)
Term Two	Wednesday April 26	-	Friday June 30	(10 weeks)
Term Three	Tuesday July 18	-	Friday September 22	(10 weeks)
Term Four	Tuesday October 10	-	Friday December 8	(9 weeks)

Final Day for Kindergarten – Year 4 Students is Friday December 8.

In keeping with the guidelines of Catholic Education WA and the Department of Education Services, the following days have been set for staff professional learning. **Students do not attend the College on these student free days.**

STUDENT FREE DAYS 2017

Term One	Monday January 30	Tuesday January 31
Term Two	Monday April 24	
	Catholic Day Friday June 2	
Term Three	Monday July 17	
	Friday August 18	
Term Four	Monday October 9	

Final Day for Staff is Friday December 15.

Term Calendars with more detail are available on the College website at http://web.stjohnbosco.wa.edu.au/pdf/calendar_2017.pdf

COLLEGE CONTACT INFORMATION

Website

web.stjohnbosco.wa.edu.au

Mail

St John Bosco College, PO Box 4110, Harrisdale WA 6122.

College Address

170 Monticello Parkway, Piara Waters WA 6112.

Phone: 08 9234 9600

Mobile: 0417 919 583

Email: admin@stjohnbosco.wa.edu.au

Administration Times

The College Administration is open from **8.15am to 3.45pm** during term time. Office hours during the term holidays will be published prior to the end of each term.

College Times

The following days and times outline the sessions for the different student year groups.

Year Level	Start	End	Days
Three Year Old Education Program	Day begins at 8.45am	2.45pm	Thursday
Kindergarten	Day begins at 8.45am	2.45pm	Tuesday, Wednesday & Friday
Pre-Primary to Year 4	Doors open at 8.30am Day begins at 8.40am	3.00pm	Monday - Friday